



**HISTORIC WAXAHACHIE, INC.  
Historic Marker Application**

APPLYING FOR: (Please check one or both):

HWI House Marker \_\_\_\_\_

HWI Sidewalk Sign \_\_\_\_\_

**STRUCTURE INFORMATION**

Address of Structure: \_\_\_\_\_

Name of Structure, Historic Significance or Significant Owner (if applicable):  
\_\_\_\_\_

Local Historic Resources Survey Priority (if known) \_\_\_\_\_ Date of Survey: \_\_\_\_\_

Date Built (\*): \_\_\_\_\_ Source Used to Determine Date Built: \_\_\_\_\_

(\* Date Built may be Date of Significant Alteration which occurs with very old structures that have had significant alterations which are also over 50 years old, causing the defining aspects of the structure to have a new style. \*)

Please attach at least one current photo of the structure. Attach one historic photo, if available.

If there is any other historic detailed information available about this structure that you believe the HWI Marker Committee should be made aware, please attach.

**PRESENT OWNER INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I, the present owner of the above described property, do hereby request the approval of an HWI Historic Marker.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **HISTORIC WAXAHACHIE, INC. Historic Marker Application Directions**

Since 1977, the Historic Waxahachie Inc. (HWI) marker program has recognized more than 450 of Waxahachie's most outstanding historical structures, all worthy of preservation. HWI markers enhance Waxahachie's image as a city filled with history and charming historic structures.

Owner's participation in this program is eagerly encouraged. This prestigious recognition augments Waxahachie's tourism by generating increased income to local merchants and to the city. It encourages ownership interest of historic structures. More importantly, these structures and their owners receive the recognition they so richly deserve.

HWI has 2 types of historic markers:

1. HWI House Marker – This historic plaque is designed to be installed on an exterior wall of the structure. This marker denotes both the date of the property and also signifies that a property is “worthy of preservation” therefore there are stricter requirements. The homeowner is responsible for installation of this marker on their home. The fee is \$175.00.

In order to receive an HWI Home Marker, the following requirements must be met:

- a) A completed application and current picture must be submitted.
- b) The structure must be at least 50 years old.
- c) The structure must be located in the Waxahachie city limits or extra territorial jurisdiction.
- d) The defined architectural style of the structure must not have been subject to appreciable changes in exterior appearance within the last 50 years.
- e) Significant architectural features (Exterior front façade including but not limited to doors, windows, and porch details) of the structure must be reasonably intact, considering the age and historical importance of the structure.

2. HWI Sidewalk Sign – This historic sidewalk sign is designed to be installed by the sidewalk so as people walk and drive by they can see the date of the property. Since this marker only denotes the date of the property, there are less stringent requirements. HWI will provide a lawn marking flag and assist the homeowner to ensure the sign is properly placed. HWI will provide the free installation of this sidewalk sign. The fee is \$115.00. Please note there is a City of Waxahachie ordinance that states no signs may be placed between the public sidewalk and street. This may affect the actual placement of your sign.

In order to receive an HWI Sidewalk Marker, the following requirements must be met:

- a) A completed application and current picture must be submitted.
- b) The structure must be at least 50 years old.
- c) The structure must be located in the Waxahachie city limits or extra territorial jurisdiction.
- d) Modifications to historic properties should be in line with the original style and date. A minimum of 3 recognizable features must be visible on the front façade that can identify the original type and date of the structure (See HWI Sidewalk Sign Approval Criteria chart below).

**HISTORIC WAXAHACHIE, INC.  
HWI Sidewalk Sign Approval Criteria**

**Original Style of Property:** \_\_\_\_\_ (Ex. Ranch, Tudor, Victorian)

**Date Built:** \_\_\_\_\_

<b>Façade Feature:</b>	<b>In Line with Original Style and Date?</b>
Door	Yes/No
Windows	Yes/No
Porch (railings, height, columns, trim)	Yes/No
Roof	Yes/No
Other – Specify:	Yes/No

If 3 or more Façade Features are “No” then the property is not eligible for an HWI Sidewalk Sign.

Any structure listed as “High Priority” or on the National Register (NR) in the 1975, 1985 or subsequent Waxahachie Historic Resource Surveys will be given strong consideration. Any structure suggested as being Individually Listed on the National Register in the 2019 or subsequent surveys will also be given strong consideration. The surveys may be found on the HWI website: [https://www.historicwaxahachie.com/hardy-heck\\_moore-city-surveys/](https://www.historicwaxahachie.com/hardy-heck_moore-city-surveys/) or at Sims Library and the Ellis County Museum. The “National Register Standards for Rehabilitation” will be used as a guide when questions of appropriate alterations arise.

Receiving either of the HWI markers:

- 1) Does NOT in any way affect the owner’s usage or treatment of the structure;
- 2) Is NOT in any way related to the Heritage Preservation Commission (HPC) City of Waxahachie Historic Tax credit program.

The markers are high quality, maintenance-free metal. The markers provide meaningful historical information for some of Waxahachie’s oldest properties.

**PLEASE DO NOT SEND PAYMENT UNTIL YOU HAVE BEEN NOTIFIED OF APPLICATION APPROVAL.** Once the application has been reviewed, a representative from HWI will notify the applicant of the action taken by the HWI Marker Committee. Payment is due only after application is approved. HWI provides these markers at cost. The cost may change slightly due to manufacturing and supplier issues.

Please complete the application below and return to:

HWI Marker Program  
P.O. Box 22  
Waxahachie, TX 75168

## HELPFUL LINKS:

Marker information: <https://www.historicwaxahachie.com/markers/>

How to research your historic property:  
<https://www.historicwaxahachie.com/preservation-tools/>

National Register Standards for Rehabilitation:  
<https://www.nps.gov/tps/standards/rehabilitation/rehab/stand.htm>

While it is not required to be a member of HWI in order to apply for an historic marker, HWI encourages everyone interested in the preservation of Waxahachie's greatest assets to become a member. Membership information can be found:  
<https://www.historicwaxahachie.com/membership/>

## QUESTIONS:

Any questions or concerns, please email: [historicwaxahachieinc@gmail.com](mailto:historicwaxahachieinc@gmail.com)