

INSTRUCTIONS AND GUIDELINES FOR HISTORIC WAXAHACHIE, INC.

HISTORICAL MARKER PROGRAM

Since its inception in 1977, Historic Waxahachie, Incorporated (HWI)'s marker program has recognized more than 200 of Waxahachie's most outstanding historical structures, all worthy of preservation. HWI markers enhance Waxahachie's image as a city with a wealth of history and charming historic structures. Owner's participation in this marker program is eagerly encouraged. This prestigious recognition augments Waxahachie's tourism, generating increased income to local merchants and to the city, as well as encouraging ownership interest of historic structures. Even more important, these structures and their owners receive the recognition they so richly deserve.

In order to receive an HWI marker, the following requirements must be met:

1. A completed application, a current picture and appropriate marker fee must be submitted to the HWI marker committee.
2. The structure must be at least fifty years old.
3. The structure must be in reasonably sound and safe condition.
4. The structure must be in reasonably good repair.
5. The structure must be located within the Waxahachie city limits or extra territorial jurisdiction.
6. The architecture of the structure must be distinctive and must not have been subject to appreciable changes in exterior appearance.
 - Significant architectural features must be reasonably intact – considering the age and historical importance of the structure.
 - Significant architectural features must be reasonably true to the period.
 - The appearance of the structure must be agreeable and accessible for viewing.

Any structure listed as "high priority" or National Register (NR) in the 1975 or 1985 Waxahachie survey or subsequent survey of city historic resources, is encouraged to apply and will be given strong consideration. The surveys may be found at Sims Library and the Ellis County Museum.

The "National Register-Standards for Rehabilitation" will be used as a guide when questions of appropriate alterations arise.

Receiving an HWI Marker does not in any way affect the owner's usage or treatment of the structure, however, the marker is the property of HWI and HWI reserves the right to subjectively re-classify and remove the marker in the event the structure is substantially damaged, left un-repaired, or significantly altered.

The Markers are extremely high quality, maintenance-free metal. The markers identify the date the structure was built and provides local and new residents with a great sense of pride in viewing some of Waxahachie's finest historical structures, worthy of preservation.

HWI has two historical markers available for homeowners:

- a) HWI Historical Marker is the primary historical signage and is designed to be installed on an exterior wall of the structure, giving it permanent recognition. HWI Historical Marker fee is \$65.
- b) HWI Sidewalk Sign is designed to be installed by the sidewalk, or street as determined appropriate by HWI. HWI Sidewalk Sign fee is \$100.

Those wishing to apply for an HWI Historical Marker for their properties should contact Melissa Chapman at 210-865-6185 or melissacbaire@yahoo.com. The application form is available on the HWI website ([HWI Historic Marker Application](#)). Print the form, complete it, and return it to:

HWI Marker Program
P.O. Box 22
Waxahachie, TX 75168

A representative of HWI will, after full consideration, notify the applicant of the action taken.

It is not required to be a member of HWI in order to apply for an historic marker. However HWI encourages everyone interested in preservation of Waxahachie's greatest assets to become a member. Membership information can be found at <http://www.historicwaxahachie.com/>.